

State Science Fair and JSHS Registration Tips

Congratulations on advancing to the State Science Fair and/or JSHS! The registration process can be a little confusing so this document is designed to give some tips to make the process run smoothly. If necessary, contact us with questions at www.mnmas.org



READ ALL THE INFORMATION BEFORE BEGINNING REGISTRATION

Terms

JSHS: High school paper competition. Held the day before the Science Fair.

State Science Fair: This part of the competition weekend includes Middle School Papers and the State Science Fair

Project: Science Fair for both high school and middle school students. This is the “board” that you setup

Paper: JSHS for high school students and Middle School Papers part of the Science Fair for middle school students

Before you Begin the Registration Process

1. Find if the school will be registering the student or if the student/parents will be doing the registration.
2. Find out if the school will be paying the registration fee.
3. Have the abstract ready for copying into the registration box.
4. If registering as a team: all team member(s) **MUST HAVE THE SAME TITLES, ABSTRACTS, CATEGORY, ETC** so coordinate that information **BEFORE** you begin the process
5. Confirm if you are registering for Paper, Project or both. Your Regional Director and/or your advisor will have that information.
6. Plan to register **IMMEDIATELY** after your Regional fair. You must register within **3 DAYS**, including weekends.
7. Count the number of words in your abstract. Abstracts outside the word count limits will be trimmed at the count limit regardless of how the sentence ends.
8. Find out the name, email, and phone of your Paper or Project advisor.

Things to Remember during Registration

1. You can't save it and go back in so finish it all at once. It should only take 10-15 minutes if you have all your information.
2. All students select Full Registration for JSHS and/or Science Fair.
3. The student has to register separately from any family member who is attending.
4. If you are a parent registering a student, remember that all the info in the registration, except for where it says PARENT/GUARDIAN, is about the student. A parent email address can be used to create a student account but the account itself must be in the student's name.
5. Use all proper capitalization when creating an account and entering information
6. If student is paying for registration, use the “Student Pay with credit/debit card” option at the end to pay with that method. If the student is paying by check, choose “Student Pay by check” and send in the check with the waiver forms. If the school is paying for the registration, use the “School is paying” option. **Remember to confirm with the school BEFORE you begin registration to find out which is the correct option for you.**

After the Registration form is Completed

1. Go back to www.mnmas.org and print the waiver forms. Fill them out, sign and send in to the MN MAS office. Include your check if you are paying that way.
2. Read the website pages on the MN MAS website about attending the State Science Fair and JSHS. There's information about the schedule, the presentations, dress code, activities and much more.
3. The MN MAS office must have waiver forms and payment at least one week before the State Science Fair/JSHS or a student may not compete. Waivers and payment are only accepted at the competition with prior permission.

Notes

1. If you do not intend to go to State, you must TELL THE REGIONAL DIRECTOR that you are not going. Other students are in line behind you and would like the opportunity but they can't be notified unless we know you aren't attending.
2. Morning or afternoon judging assignments will not be known until about a week before the competition as it is based on judges, number of entries in the category, and other factors. We cannot accommodate requests for a specific session.
3. TEAM REGISTRATIONS: If you advance as part of a team, ALL MEMBERS OF THE TEAM MUST REGISTER AND PAY even if not all the team members will be attending the state competition. This is because it is the Project and/or the Paper that advances so everyone's name that is on that submission has to register for State.
4. Sometimes students advance for Paper or Project and then find out they are advancing for the other item as well if someone ahead of them in the line does not go. If this happens, you will be notified by your Regional Director and you MUST REGISTER THAT SAME DAY for State if you intend to go. The turnaround times for registrations for each Region are very tight so you must either REGISTER or actively DECLINE that same day.

Teachers/Parents/Non-Participating Students, etc. Registration

1. Parents, grandparents, teachers, etc. are all invited to register for JSHS/State Science Fair.
2. Visit the www.mnmas.org website to see what events are ticketed and which are free to attend.
3. Students who are not participating in JSHS/State Science Fair can attend as an Observer to either or both events. Choose "Student Observer" from the main screen and complete and pay for the registration.
4. Register separately from the student. You will need to create your own account with a separate email address than the one used to register the student. Any registrations combined with student registrations will be canceled.
5. You can register for Full Registration which gives you access to all activities, award ceremonies, etc or you can register A La Carte. A La Carte registrations will be open for the final week of registrations only – check www.mnmas.org for what is included with Full Registration and a la carte as well as the a la carte registration dates.
6. Volunteers who assist with JSHS/State Science Fair can register and pay the Full Registration for full access to all activities or they must pay for all events they attend via the a la carte method.
7. A VERY LIMITED number of a la carte tickets will be available for purchase on-site for events. To ensure you get a ticket, attendees are encouraged to pre-register. No additional tickets can be sold beyond the room capacity so ticket numbers are strictly enforced.